

## MFA – SMS Login After Enrollment For All Users

To combat increasing computer security risks, Genesis requires use of multi-factor authorization (MFA) when users log in remotely to GHSCConnect. The first factor is the user's login/password combination. The second factor is a code number sent as a SMS **text** to your mobile phone. *If you have not enrolled your mobile phone, follow the instructions detailed in the enrollment instructions document.*

**Step 1:** Browse to [www.ghsconnect.com](http://www.ghsconnect.com) and log in with your user name and password.



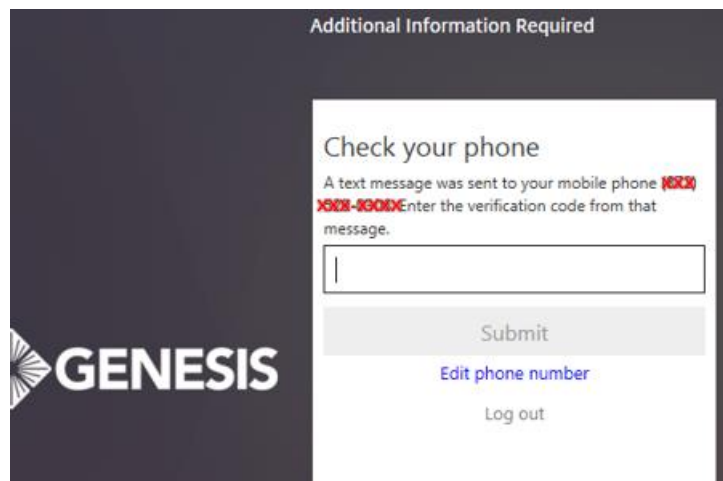
The screenshot shows the Genesis login interface. On the left is the Genesis logo. On the right, there are two input fields labeled 'User name' and 'Password'. Below these fields is a blue button labeled 'Log On'.

**Step 2:** This window will automatically display and a text message with a one-time verification code will be sent to the mobile phone that was previously registered for your Genesis account.

*Don't have your phone? Skip to Step 3.*

Within five (5) minutes, enter the verification number and click "Submit."

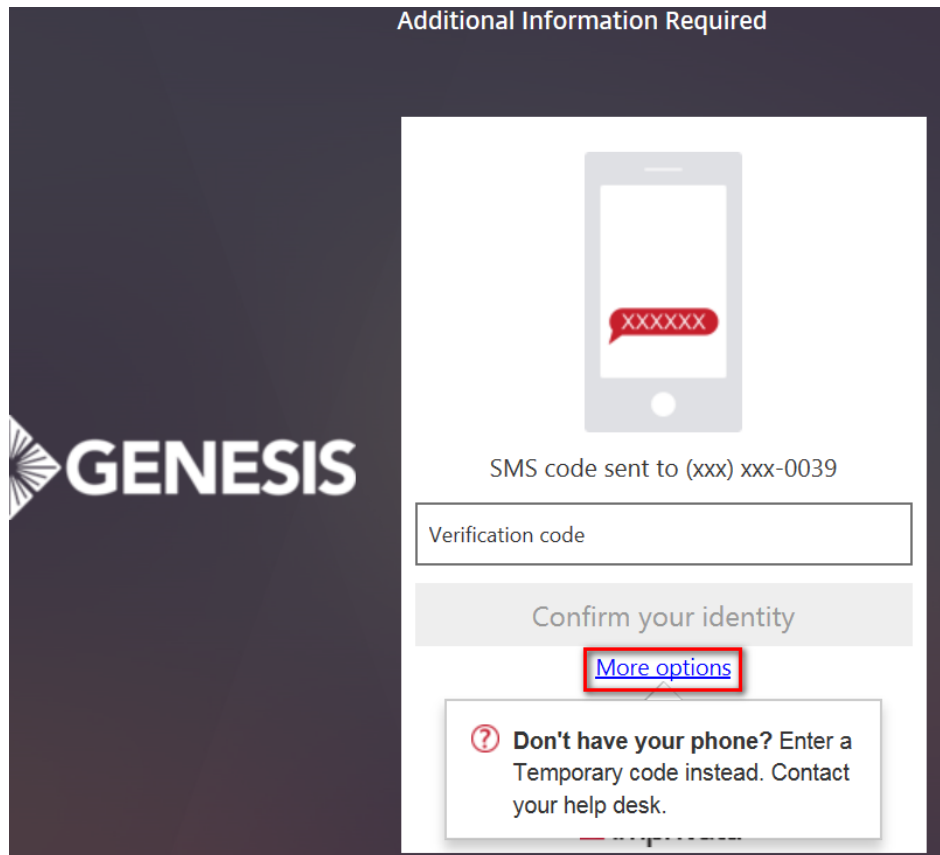
Skip to Step 4.



The screenshot shows a window titled 'Additional Information Required'. The main heading is 'Check your phone'. Below the heading, it says 'A text message was sent to your mobile phone [REDACTED]'. Below that, it says '[REDACTED] Enter the verification code from that message.' There is an input field for the verification code. Below the input field are three buttons: 'Submit', 'Edit phone number', and 'Log out'.

**Step 3:** If you don't have your phone, contact the HELP Desk, as "More Options" instructs.

After properly identifying yourself, the Help Desk staff will tell you a temporary verification code. Enter the code.



**Step 4:** After you have successfully entered the verification code, your GHS Connect screen will display. Every time you log in to GHS Connect, you must follow this process.

